

# SUPRA LOCKBOX AUTHORIZED PARTY FORM



This form is used to designate an Authorized Party to pick-up, purchase, or exchange defective Lockboxes registered to you on your behalf. All Authorized Individuals will be required to show a valid Government issued I.D. upon request. Please keep in mind that this form does **NOT** include XpressKEY® replacements.

*Lockboxes picked up by an Authorized Party will be given out with the Shackle closed*

**Authorized Party:** \_\_\_\_\_  
Name of person exchanging/buying/picking-up on your behalf  
(must have valid Govt. issued I.D.)

## Subscriber (Lockbox Owner) Information:

\_\_\_\_\_  
Subscriber Name (*please print*)

\_\_\_\_\_  
Agent I.D.

## Lockbox Information:

\_\_\_\_\_: Shackle Code (*4 digits*)

\_\_\_\_\_: CBS Code (*7 digits*)

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

Please bring this completed form to any ARMLS® Support Center. Please keep in mind that each individual instance of authorization requires a new form to be filled out. You may also email this form to [Support@armls.com](mailto:Support@armls.com). Support Center Hours and Locations can be found at [armls.com/support-hours-locations](http://armls.com/support-hours-locations).